



Position Description

Part time Maternal and Child Health Nurse
Healthy for Life Program
Wellington | August 2023



POSITION TITLE

Part time Maternal and Child Health Nurse – H4L
Wellington Aboriginal Corporation Health Service

LOCATION

Wellington

POSITION DESCRIPTION

The Maternal and Child Health Nurse provides direct patient contact and clinical support in Maternal and Child Health. The role covers all areas of maternal and child health including immunisations, developmental and maternal screening, and advice on parenting, settling and behavioural management.

The Nurse position is integral to the health promotional activities of the program and quality improvements aimed at improving Indigenous health in the communities we service.

The Maternal and Child Health Nurse reports directly to the Team Leader for the Healthy for Life Program.

KEY RESPONSIBILITIES OF THIS ROLE

- Conduct immunisation for target group of children as directed by NSW Health directive.
- Participate in the organisation of the daily operation of the immunisation clinic e.g., ordering of vaccines etc.
- Provide a reminder service for immunisation.
- Record and distribute data to ACIR.
- Ensure services provided are accurately documented on file/recall sheet/care plan as per procedure.
- Conduct Aboriginal health checks.
- Conduct developmental monitoring for target group as directed by NSW Health
- Refer children to appropriate services post screening.
- Promote activities for age-appropriate development including pamphlets for parent education.
- Discuss and promote developmental issues including safety, growth, and development.
- Provide support for ante-natal mothers.
- Promote the Maternal and Child Health service.
- Comply with WACHS Clinical Procedures Manual and WACHS Policies and Procedures and Code of Conduct in delivery of service.
- Provide health checks and client support as required as part of the Healthy for Life scheduled programs.
- Manage effective data capture processes and recording of patient information on Communicare.
- Maintain secure and accurate filing of all client files/records.

- Provide a monthly/annual activity and evaluation report.
- Understand the principles of EEO and WHS
- Demonstrated knowledge and understanding of, respect for and compliance with culturally appropriate ways of working with Aboriginal individuals, families and communities

SKILLS AND EXPERIENCE REQUIRED

Essential Criteria

- Registered nurse
- Certified midwife
- Accredited Child and Family Health Certificate
- Immunisation accreditation or willingness to obtain.
- Demonstrated effective oral and written communication skills.
- Demonstrated commitment to the principles of Primary health care.
- Knowledge and understanding of the issues that impact on Aboriginal people and Aboriginal communities.
- Working with Children and Criminal Record check clearances and a current NSW Drivers Licence

Desirable Criteria

- Minimum 12 months experience in Child and Family Health
- Demonstrated ability to work in a multi-disciplinary team.
- Computer literate

WHO WE ARE

Wellington Aboriginal Corporation Health Service (WACHS) aims to empower targeted Aboriginal and Torres Strait Islander people to take control of their individual, family and community health and wellbeing needs through the community-controlled model. Our main services are in Wellington, Dubbo, Moree, Western Sydney, Penrith, Nepean Blue Mountains, and we provide outreach services to other towns and communities through our regional programs.

We are an Aboriginal Community Controlled Health Service offering Primary Health Care Services and an Integrated Care program, as well as a number of specialist clinical staff and AHW's, a Specialist Programs Unit incorporating Social & Emotional Wellbeing, Child & Family Support, Drug & Alcohol, Aboriginal Family Health, Aboriginal Local Support, a Healthy for Life (H4L) Program, Maternal & Child Health Worker, Aboriginal Health Workers, Youth Health Worker and Dietitian targeting Maternal & Child Health and Chronic Diseases, regional programs including Australian Nurse Family Partnership Program, Aboriginal Children's Therapy Team, Tackling Indigenous Smoking Program. Our staff are supported by an Executive Management Team located across our service areas.

www.wachs.net.au